

COVID-19 CLASS PROCEDURE

Natalie Jane Dance School

Date of completion: 14/08/2020, 24/11/2020, 07/04/2021, 01/09/2021

Date of Review: 01/01/2022

Natalie Jane Dance School is committed to ensuring the health and wellbeing of all students, staff and volunteers, and will continue to follow the advice of the UK Government, NHS, Public Health England and our local Health Protection Team. The below document shows the procedures that will be implemented to keep students, parents and teaching staff safe during this time. All documents will be reviewed monthly, or when new Government advice is released. Please read all the documents thoroughly to ensure that you are able to follow the guidelines.

THE PROCEDURE IS BASED ON THE BELOW PRINCIPLES:

- The welfare of Natalie Jane Dance School students, staff and volunteers is paramount
- All staff and volunteers are responsible for ensuring this procedure is followed
- It is the role of every Natalie Jane Dance School participant to minimise the risk of spreading COVID-19
- Natalie Jane Dance School is committed to following the advice of the UK Government, NHS and Public Health England

CLASS MANAGEMENT:

Class size restrictions will resume to pre-covid sizes. Class limitations will no longer be based on hall size, but on ratios of teacher:student.

Class Bubbles

Children will attend the same classes each week, so bubbles will now be reflective of each class. There is no limit on bubble sizes, as long as they are consistent each week, which with the nature of dance classes, they are.

Drop off/Collection

We are still encouraging reduced parents inside buildings unless necessary (toilet trips, changing, assisting child etc.). The opening waiting areas will be reviewed in the next few months. They are not strictly off limit, but it is encouraged to wait away from the hall if possible.

Where possible, there will be separate drop off and collection points at each hall:

- Downley – remaining the same (drop off white door, collection fire exit)
- Monks Risborough – Drop off and collection via the main front door
- Lacey Green – Drop off and collection via the main front door
- Chinnor Small Hall – drop off to the foyer, collection in the rear car park
- Chinnor Large Hall – drop off to the foyer, collection in the front car park via fire exit

When collecting your child, please be aware of social distancing with other parents when waiting, and also in the car park. I advise for parents/guardians to wear their mask when collecting children, particularly if coming into the buildings. At drop off/collection, teachers will also be wearing face masks.

Attending Class

Following current government guidelines, children do not need to isolate if they have been in close contact with a positive covid case. However, I will advise that if someone in your household tests positive for covid, that children take a PCR test. If you have positive household case, and your child then shows symptoms of covid, they will not be permitted to class unless they have a negative PCR test. The attached document can help with when you do and don't need to isolate.

During your Class

Upon arrival, all students will need to immediately wash/sanitise their hands. Students should arrive in uniform with their dance shoes in a clearly named bag. Students will then be taken to their halls.

Distance between children in class will be encouraged, but not enforced. Distance between staff and children will be maintained as much as possible, and if close contact is required, a mask will be worn.

Dance shoes will no longer be required in jazz, modern or acro classes.

If your child's first class is tap (including Bumble Ballerinas), then please send them in with their tap shoes on ready. If laces/shoe assistance is required, teachers will put on a mask to assist. If possible, elastics can be used to replace tap shoes, meaning they can be slipped on and off without causing any knots! These can simply be tied in a knot to ensure that the shoe is tight enough to not slip off but can still be removed easily.

At the end of your class, you will be required to wash/sanitise your hands before leaving the venue. If you would like to bring your own sanitiser, please do, but there will be some at all venues.

Any child with a fever must be immediately isolated and collected by their parents.

ACRO STUDENTS – mats will no longer be needed to be bought to class by each student.

Teacher/Student Contact

Contact between teaching staff and students will be minimal, except in an emergency. In the case of an emergency where First Aid assistance is required, teaching staff will wear PPE before administering help.

Containing the Spread

Should a member of your household become ill, either with symptoms or a positive testing of COVID-19, then it is your responsibility to let Natalie know as soon as possible. The relevant steps will then be taken to ensure that the spread within the dance school bubbles is as minimal as possible.

If any of the procedures are disregarded by students, parents, or guardians, then parents will be reminded of the guidelines and the importance of them. If these continue to be ignored, either in class or at drop off/collection, then attendance to class may be forfeited without refund.